

Housing Authority of Clackamas County (HACC) is pleased to announce the opening multiple Public Housing Waiting Lists from October 20th through October 26th, 2014

To better serve applicants and to make the application process available to all, including those who are least likely to apply, the entire application process is available online. Applications can only be provided online or by advance written request. Applicants must apply during opening at 12:01am on October 20th until 11:59pm on October 26th. To apply, visit <https://www.waitlistcheck.com/OR47> or <http://www.clackamas.us/housingauthority/>

Due to limited unit availability, applications will be selected and ordered using a random lottery system. By randomly selecting the applications, the process is equitable. The day and time you apply has no bearing on whether your application is selected for the waiting list. Status information regarding placement on the list will be available online after the closing date. Instructions regarding obtaining status information are provided during the online application process.

Eligibility for the waiting lists is based on income and family size. Below are the waiting lists HACC is opening and the number of family members required to be eligible for each list:

Waiting List Name	Bedroom Size	Min # in Household *	Max # in Household *
Oregon City View Manor/Clackamas Heights, Oregon City	1 bedroom	1	3
SW Portland / Wilsonville / Lake Oswego / West Linn	3 bedrooms	3	7
Estacada / Sandy	3 bedrooms	3	7
Estacada / Sandy	4 bedrooms	5	9
Clackamas / SE Portland / Milwaukie 97222	4 bedrooms	5	9
Oregon City View Manor/Clackamas Heights, Oregon City	4 bedrooms	5	9
Oregon City / Beavercreek	4 bedrooms	5	9
Gladstone/Milwaukie 97267	4 bedrooms	5	9

***NOTE: HACC's Policy is 2 people per bedroom with exceptions. To see HACC's exceptions, visit our website, click Plans & Reports, select ACOP 2014, Section 5-1.B. Determining Unit Size.**



To be income eligible, your combined household income cannot exceed:

	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
2013 Income Limits	\$38,850	\$44,400	\$49,950	\$55,500	\$59,950	\$64,400	\$68,850	\$73,300

Families and individuals who are already on the above waiting lists do not need to re-apply. Applicants can be active on two (2) public housing waiting lists. To find out which lists you are currently on, visit our website (<http://www.clackamas.us/housingauthority/>), click the Online Waiting List Info button and follow the instructions.

Technical assistance and computer access will be made available at the locations listed below. Additional computer access can be found at your local public library. Applicants are encouraged to request assistance from family, friends and case managers, as appropriate.

Applicants who do not have internet access may apply by mailing a written request to the housing authority for a paper application in advance of the opening of the list. Completed paper applications must be mailed to HACC at the address below and postmarked anytime between October 20th and October 26th, to be accepted.

	For requesting and mailing applications: HACC, Attn: WL Open PO Box 1510 Oregon City, OR 97045	For computer access: HACC Administrative Office: 13930 S Gain St. Oregon City, OR	For computer access: Clackamas Heights Community Room: 13900 S Gain St. Oregon City, OR	For computer access: Hillside Park Community Center: 10203 SE D Street Milwaukie, OR	

PUBLIC HOUSING WAITING LISTS OPENING

Frequently Asked Questions:

Q: When can I apply?

A: The lists will be open on October 20th at 12:01am and close on October 26th at 11:59pm. Please understand the order applications are received has no influence on whether or not you are selected to actually enter onto the waiting list. Every application received during the period the lists are open has the exact same chance of being selected during the lottery.

Q: What are the hours that the website will accept applications?

A: The Waitlist Check website will accept applications 24 hours a day from 10/20 at 12:01am through 11:59pm on 10/26.

Q: I don't have a computer; how can I complete an online application?

A: Where do you live? The closest location to you is (refer to location list).

Q: I don't have internet or transportation; can I complete my application over the phone?

A: No, we cannot take your information over the phone. You can request a paper copy by sending us written notice before the lists open, however this process will be longer and require more action on your part. Is it possible for a family member/neighbor/apartment or community leasing office to assist you with obtaining internet access?

Q: Can someone else sign up for me?

A: You are welcome to have a friend/family member complete the application for you, however you must certify that all the information provided is true & complete.

Q: Can I use my smart phone to submit an application?

A: You are welcome to use your smart phone, but please be advised the recommended methods are desktop or laptop.

Q: If my kids live with me and they are 18 years or older; do I have to include their income?

A: Yes, all family member income needs to be disclosed. Your listed income has no bearing on whether or not you are selected to enter onto the waiting list.

Q: Why isn't everyone who applies added to the waitlist?

A: Due to limited unit availability, we are only selecting approximately 5 years worth of applicants for each list.

Q: I'm elderly, what type of assistance can I get to complete an application?

A: You have several options:

- 1.) You may have a family member or friend assist you with the application
- 2.) You can come to one of our offices or your local library (refer to location list below)
- 3.) You can work with a case worker, if you have one

Q: What do you mean by "lottery"?

A: When the waiting list closes on 10/26 at 11:59pm, we will collect all of the applications that were submitted and the lottery will be performed to assign position numbers. When the lottery is complete you can see your status by visiting www.waitlistcheck.com. The anticipated status notice date is November 26th, 2014. Simply proceed to the website, type in your year of birth and social security number to view your status.

Q: I was on the website and started to complete my application but I lost internet connection in the middle. How do I go back in?

A: You will need to recomplete the application from the beginning if you did not receive a confirmation number.

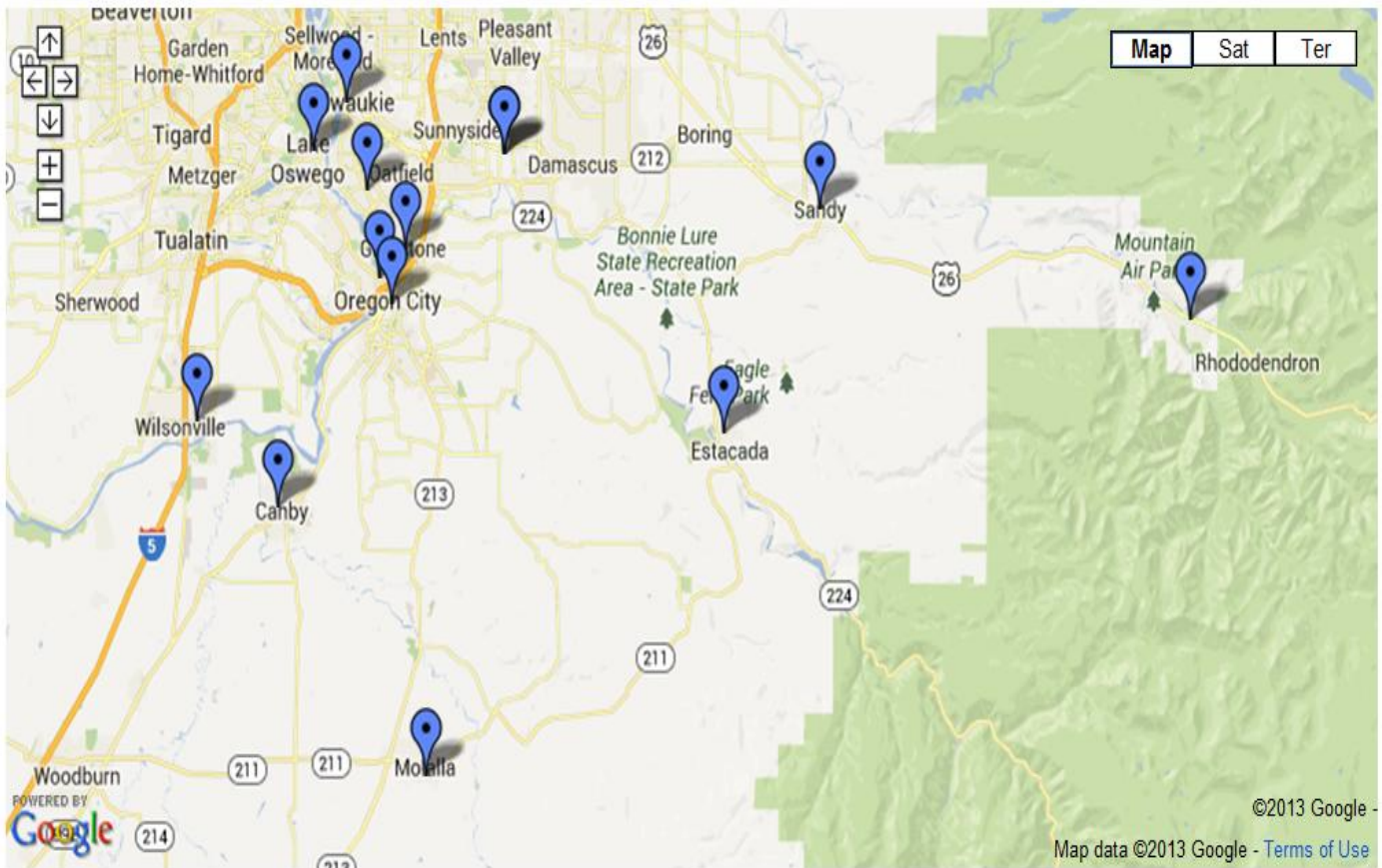
Q: I would like to submit a written application instead of using the website. What is your agency's policy on handling such requests?

A: You will need to request a paper application by sending us a written request in advance. Completed paper applications must be mailed to HACC at the address listed below and applications must be postmarked between October 20th and October 26th, to be accepted.
HACC, Attn: Waitlist Opening, PO Box 1510, Oregon City, OR 97045

Q: I have limited English language, what other languages does your application process support?

A: The online application is available in English and Spanish. We will have a Russian translator to assist at Clackamas Heights Community Center at 13900 S. Gain Street, Oregon City, OR 97045. We will have a Spanish translator to assist at HACC's Administrative Building at 13930 S. Gain Street, Oregon City, OR 97045. We will also have paper applications available in Russian and Spanish.

LOCATION LIST:



[View LINCC Libraries in a larger map](#)

<p>HACC Administrative Office 13930 S. Gain St. Oregon City, OR 97045 Hours: Mon-Thur 8 - 6pm Friday CLOSED Spanish Translator On-Site</p>	<p>HACC Public Housing Office 13900 S. Gain St. Oregon City, OR 97045 Hours: Mon-Thur 8:30-5pm Friday 10am – 5pm Russian Translator On-Site</p>	<p>Hillside Park Community Ctr 10203 SE D Street Milwaukie, OR 97222 Hours: Mon-Thur 8:30-5pm Friday 10am – 5pm</p>	<p>Canby Public Library 292 N Holly Canby, OR 97013 503-266-3394 Call for hours</p>
<p>Sunnyside Library 13793 SE Sieben Parkway Clackamas, OR 97015 503-794-3883 Call for hours</p>	<p>Oak Lodge Library 16201 SE McLoughlin Blvd. Oak Grove, OR 97267 503-655-8543 Call for hours</p>	<p>Estacada Public Library 825 NW Wade St. Estacada, OR 97023 503-630-8273 Call for hours</p>	<p>Gladstone Public Library 135 E Dartmouth Gladstone, OR 97027 503-656-2411 Call for hours</p>
<p>Lake Oswego Public Library 704 4th Street Lake Oswego, OR 97034 503-636-7628 Call for hours</p>	<p>Ledding Library of Milw. 10660 SE 21st Avenue Milwaukie, OR 97222 503-786-7580 Call for hours</p>	<p>Molalla Public Library 201 E 5th Street Molalla, OR 97038 503-829-2593 Call for hours</p>	<p>Oregon City Public Library 606 John Adams Street Oregon City, OR 97045 503-657-8269 Call for hours</p>
<p>Sandy Public Library 38980 Proctor Blvd. Sandy, OR 97055 503-668-5537 Call for hours</p>	<p>Hoodland Branch 68256 E Hwy 26 Welches, OR 97067 503-622-3460 Call for hours</p>	<p>West Linn Public Library 1595 Burns Street West Linn, OR 97068 503-656-7853 Call for hours</p>	<p>Wilsonville Public Library 8200 SW Wilsonville Rd. Wilsonville, OR 97070 503-682-2744 Call for hours</p>