**Transitions of Care Meeting Notes, October –**

Discussion of this group creating a standardized handoff tool.

* Amy Schmidt will send out copies of some examples
* Next meeting the team will review and begin creating their own document

Discharge summary is generally available to the facilities within 24 hours and will continue to update Candy if there are barriers going forward

Discussion of POLST

* Candy Sawyer has discussed with some hospitalist groups. This is a common practice with many attendings to discharge the patient with a POLST if they are DNR. They will work to continue to try to spread this practice

Discussion of making this meeting every other month after November meeting

Next meeting Candy Sawyer would appreciate additional representation from Assisted Living Facilities, and Memory Care as they have not been well represented so far and there are topics to review for process improvement

November we will focus on PDPM and any challenges